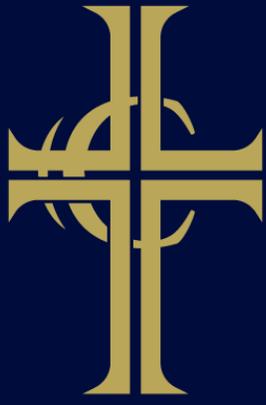


Tri-Cities Prep

RETURN TO SCHOOL PLAN

2020





A message from the President....

Dear Tri-Cities Prep Families and Friends,
Over 20 years ago, a group of visionaries gathered to dream of establishing a Catholic college-prep high school in the Tri-Cities. They never could have imagined what our school community would go through these last five months .

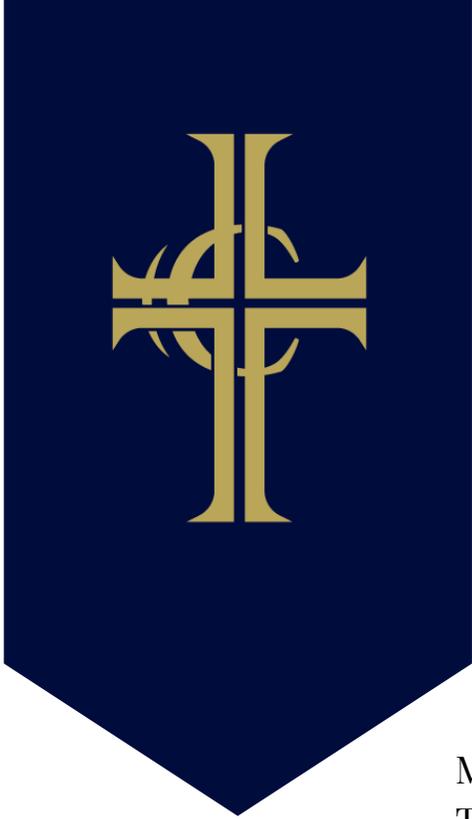
The mission that guided them then guides us now: college-prep academics in a faith-centered environment.

As we begin the new school year, we look to incorporate measures that will keep our students and faculty safe. We have adapted teaching techniques to best meet the needs of our students whether it be face-to-face with social distancing measures in place, a hybrid model, or distance learning. Our commitment to you is to continue to meet our mission while maintaining safety measures that meet the requirements of our local health department, the Spokane Diocese, and the Department of Education.

Together we can create an academic year for our students that will help strengthen their character, competence, and compassion.

We are the Tri-Cities Prep Jaguars!

Sincerely,
Lisa Jacobs



Educational Models

Hybrid

Our Hybrid Model consists of bringing approximately 1/2 of the student body on campus at a time. While 1/2 of the students are on campus the others will be participating online in real time. The student body is divided into 2 groups based on the first letter of their last name:

Blue Group: A - J

Gold Group: K - Z

The weekly schedule is as follows:

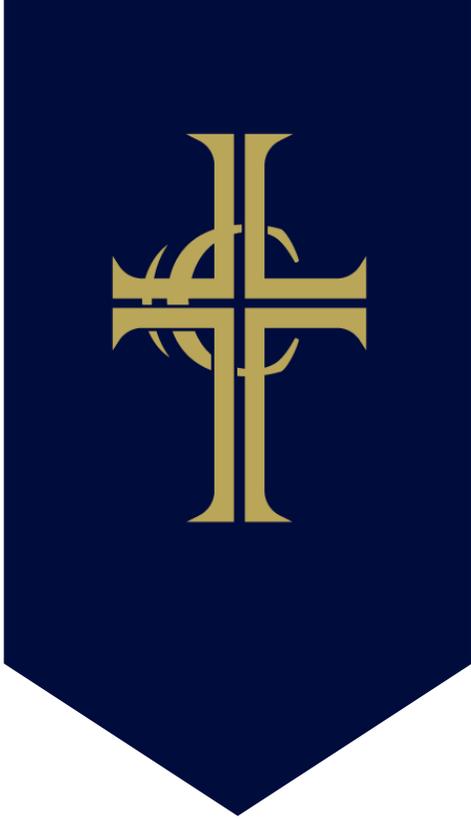
- Monday: Blue Group on campus, Gold Group online
- Tuesday: Gold Group on campus, Blue Group online
- Wednesday: Cura Personalis Day - all students online
deep cleaning day at Prep
- Thursday: Blue Group on campus, Gold Group online
- Friday: Gold Group on campus, Blue Group online

Face-to-Face

Our Face-to-Face model consists of bringing our entire student body on campus. In order to keep all students using the 6 ft. social distancing requirement, classrooms will be created using our large spaces: gym, multi-purpose room, and chapel. Consideration for the Face-to-Face model will be made once all large spaces are available and our student body consistently maintains our safety measures.

Distance Learning

Our Distance Learning Model consists of all students attending classes remotely. Like the hybrid model, classes will be both streamed and recorded in real time but under this model, students will learn from a distance utilizing Google Classroom and Google Meet every day. Live streaming lessons and concurrently recording them will allow for both synchronous and asynchronous learning. Distance Learning will follow the same weekly schedule as our Hybrid Model (see above).



Safety Measures



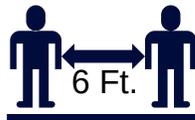
Masks

Masks are worn at all times. Mask breaks and lunch break will be designated times where mask removal is allowed. Students and faculty will still maintain a 6 ft. distance.



Health Check

All students, faculty, and staff will take a daily health and temperature check. If a person's temperature is at or above 100.4 or have answered yes to any questions on the checklist, they will be asked to remain at home.



Social Distancing

Students, faculty, and staff will adhere to a 6 ft. distance at all times, keeping in mind that there will be occasions where short passing periods (30 seconds or less) will be unavoidable.



Wellness Checks

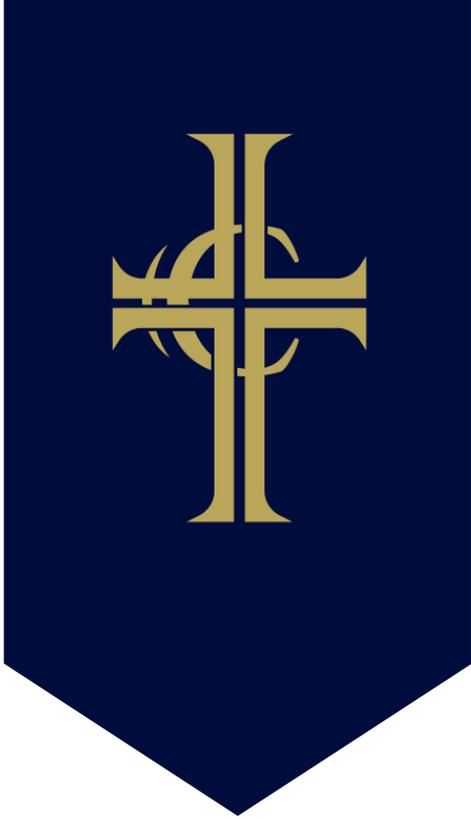
Periodic temperature checks will be conducted should a student appear unwell. If a temperature registers at or above 100.4 that student will be immediately isolated and parents will be called to remove the student from campus.



Hygiene

Students are asked to bring their own hand sanitizer and encouraged to wash their hands throughout the day. Hand sanitizers will be stationed in classrooms, hallways, and bathrooms. Additionally we are asking students to not share supplies, food, or water bottles.

WE SUPPORT A FAMILY'S
DECISION TO BEGIN THE
SCHOOL YEAR USING THE
DISTANCE LEARNING MODEL.
PLEASE NOTIFY THE SCHOOL IF
YOUR STUDENT IS CHOOSING
TO DO THIS.
ADJUSTMENTS OR CHANGES
MAY TAKE PLACE AFTER THE
END OF 1ST QUARTER.

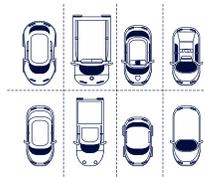


WEDNESDAYS WILL BE OUR
CURA PERSONALIS DAYS
DEVOTED TO FAITH,
MENTOR GROUPS, AND OFFICE
HOURS FOR FACULTY AND
STUDENTS TO CHECK IN.
WE WILL LOOK TO
INCORPORATE MASS AND
GUEST SPEAKERS OR VIDEOS
PROMOTING FAITH FORMATION.



Transition Between Classes

Students will be excused by their teacher when it is time for the next class period. Students will follow clearly marked one-way paths. Those classrooms that have 2 entrances will have a designated entrance and exit. While in transition between class periods, students will maintain 6 ft. distance while wearing masks.



Drop Off/Pick Up

Students must have their mask on before exiting the vehicle when being dropped off. Students must proceed to the check-in table maintaining 6 ft. at all times.

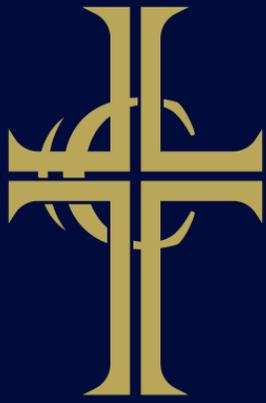
Students waiting to be picked up must remain 6 ft. apart in pick up line until it is safe to approach the vehicle.

Masks may be removed once inside their vehicle.



Visitors

Visitors are primarily restricted to students and families of Tri-Cities Prep. Campus activities are closed at this time to outside groups. Every effort will be made to schedule repair work after students are off campus. Other visitors to the campus are limited at this time, and are required to check in at the school office before entering the school. All visitors will be subject to mask and social distancing requirements. Masks and social distancing is also required in the office. Only one person at a time is allowed in the office, due to space limitations.



Cleaning & Disinfecting



Per CDC recommended guidelines, we have put together a cleaning and disinfecting schedule to be done with the highest recommended mechanics, chemicals, and solutions. Our schedule will include Monday evening, all day Wednesday (students online), and Thursday and Friday evenings. We will provide and require recommended PPE equipment being used for any and all cleaning and disinfecting by staff members. There will be periodic cleaning throughout the day of high touch surfaces.

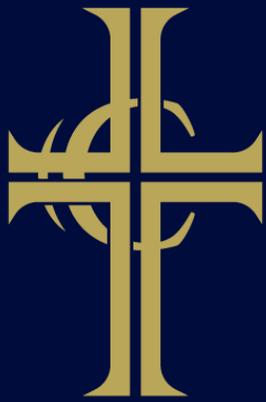
**WASHING HANDS
IS STILL THE KEY!
HAND SANITIZERS WILL BE
AVAILABLE IN ALL
CLASSROOMS, BATHROOMS,
AND HALLWAYS.**

**FACE MASKS
MUST BE WORN CORRECTLY:
NOSE IS COVERED
MOUTH IS COVERED
PLEASE HAVE AN EXTRA ONE
IN YOUR BACKPACK.
FACE MASKS WILL BE
AVAILABLE FOR ANY PERSON
WHO NEEDS ONE.**



Ventilation

We are working to set up our HVAC air flow and filtration system to meet CDC air quality standards. This includes ventilation air flow design (fan), temperature settings, and meeting the minimum requirements of MERV 13 level air filters in each unit. We will also increase our HVAC system maintenance and filter replacement schedules to twice our normal routine to ensure proper ventilation and the safest air circulation possible.



**SYMPTOMS OF COVID-19:
(NOT CAUSED BY ANOTHER CONDITION)**

**FEVER OF 100.4 OR CHILLS
COUGH**

**SHORTNESS OF BREATH
DIFFICULTY BREATHING**

UNUSUAL FATIGUE

MUSCLE OR BODY ACHES

HEADACHE

**RECENT LOSS OF TASTE OR
SMELL**

SORE THROAT

CONGESTION/RUNNY NOSE

NAUSEA/VOMITING

DIARRHEA

What happens if someone tests positive for COVID-19?

If a student or staff member tests positive for COVID-19, the local health district will provide advice, but it is possible that many of the student's classmates and teachers will be considered close contacts and need to be quarantined for 14 days. A staff member or student who had confirmed COVID-19 can return to school when:

- At least 24 hours have passed since recovery – defined as no fever without the use of medications and improvement in respiratory signs like cough and shortness of breath;

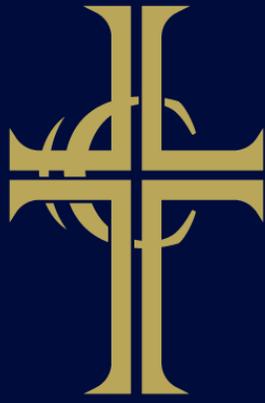
AND

- At least 10 days have passed since signs of illness first appeared.

What happens if a student/faculty has been exposed to someone who has tested positive for COVID-19?

If a person believes they have had close contact to someone with COVID-19, but they are not sick, they should watch their health for signs of fever, cough, shortness of breath, and other COVID-19 symptoms during the 14 days after the last day they were in close contact with the person sick with COVID-19. They will not be allowed back on campus for 14 days. If a person develops symptoms of COVID-19 during their quarantine, they should seek testing for COVID-19, and follow guidance for confirmed COVID-19 cases.

Consider testing at day 10 even if no symptoms are present. However, a negative test after exposure does not shorten the 14 day quarantine period. Tri-Cities Prep students and faculty will need to inform school officials as well as the Benton-Franklin Health District.



RETURN TO SCHOOL PROTOCOLS:

IF TESTING FOR COVID-19 IS NOT PERFORMED, STAY HOME FOR AT LEAST 10 DAYS AFTER SYMPTOM ONSET, AND AT LEAST 24 HOURS AFTER FEVER HAS RESOLVED AND SYMPTOMS HAVE IMPROVED.

IF TESTING FOR COVID-19 IS NEGATIVE, STAY HOME UNTIL 72 HOURS AFTER FEVER RESOLVES AND SYMPTOMS ARE IMPROVING.

PEOPLE WHO ARE ILL AND HAD KNOWN EXPOSURE TO A PERSON WITH CONFIRMED COVID-19 SHOULD BE ENCOURAGED TO BE TESTED FOR COVID-19 AND SHOULD STAY OUT OF SCHOOL UNTIL AT LEAST 10 DAYS AFTER SYMPTOM ONSET, AND AT LEAST 24 HOURS AFTER FEVER HAS RESOLVED AND SYMPTOMS HAVE IMPROVED.

What happens if someone becomes ill at school?

If a student or staff member develops signs of COVID-19, they will be separated immediately from others, with supervision at a distance of 6 ft., until the sick person can leave.

Parents/guardians will be contacted. While waiting to leave school, the individual with symptoms should wear a cloth facemask if tolerated. Areas will be cleaned and disinfected. The Benton-Franklin Health District will be contacted to help determine whether testing should occur based on symptoms.

However, if they exhibit 2 or more signs of COVID-19, they will be asked to follow the return to school metrics.

What happens if someone becomes ill without known exposure to COVID-19?

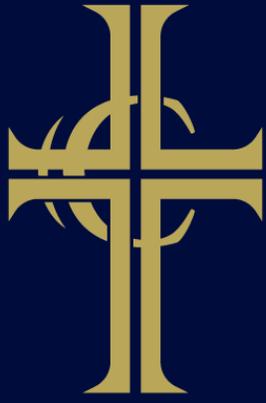
For ill persons without known exposure to a confirmed COVID-19 cases, follow Department of Health (DOH) guidance for what to do if you have symptoms for COVID-19 and have not been around anyone who has been diagnosed with COVID-19.

What is the procedure when a confirmed case of COVID-19 was on campus?

The Benton-Franklin Health District will be notified. We will work with the BFHD to determine if transmission is occurring at Tri-Cities Prep.

Any students who have been in close contact (within 6 ft. of confirmed case and more than 15 minutes) with a confirmed case will be notified, as well as their family, by Tri-Cities Prep.

BFHD will advise close contacts.



TRI-CITIES PREP MISSION:

TRI-CITIES PREP, A CATHOLIC HIGH SCHOOL, IS DEDICATED TO PROVIDING THE HIGHEST QUALITY ACADEMIC INSTRUCTION IN A FAITH-CENTERED ENVIRONMENT. WHILE PREPARING STUDENTS FOR HIGHER EDUCATION, WE STRIVE TO FORM CHRISTIAN LEADERS SPIRITUALLY, INTELLECTUALLY, PHYSICALLY AND CULTURALLY. A HIGH MORAL STANDARD WITHIN THE JUDEO-CHRISTIAN TRADITION PROVIDES THE CORNERSTONE FOR ASSISTING OUR STUDENTS IN MAKING SOUND DECISIONS FOR A FULL AND SUCCESSFUL LIFE. GUIDED BY THE GOSPEL VALUES OF PEACE, LOVE, AND JUSTICE, STUDENTS ARE CHALLENGED TO CRITICALLY SEEK THE TRUTH AND DEDICATE THEMSELVES TO IMPROVE THE COMMUNITY AND SERVE OTHERS.

And Finally....

This plan will work if we all do our part. My commitment to you is to work hard every day because I firmly believe that students need to be back at school, among their peers, and have a high school experience. And I feel that we can do this safely.

We are blessed to have a committed faculty who will also work to provide your student with an education that keeps to the integrity of Tri-Cities Prep.

Some days will be smooth and enjoyable, others will be hard. But at the end of this experience, we will have students who will know what it means to persevere, work hard, meet challenges head on, and then take those skills and apply them for the rest of their lives.

It's good to be a Jag.

Sincerely,
Lisa Jacobs