



BOOSTERS

Sept 19th, 2024 Meeting Minutes

6:27pm - Meeting called to order

6:30p- Welcome and introductions. Members of the Club Present:

- Dave McClure
- Traci McClure
- Margarita Westfall
- James Gimenez
- Elena Gimenez
- Macario Hernandez
- Jenna Boogerd
- Mary Squires
- Angela Saraceno-Lyman (By phone-in)

6:50p- What's New

1. We are implementing an executive board and officers to be voted in. The aim of organizing in a more formal fashion is to allow for the structure needed to operate with transparency and accountability to the funds disbursement and benefits provided to the student groups at Prep. Bylaws will be posted on the Boosters website. Any suggestions for edits or additions may be sent to tcpboosters@tcprep.org Subj: Bylaws. Final adoption and vote in will be held at the next booster meeting Oct 2nd.
2. We are in process of getting the JagWagon in compliance with new WAC laws for L&I. Goal is to make it shine and stand out, offer advertising opportunity for supporters of Prep, and provide easier setup/takedown at events. Boosters would like to have the JagWagon donated to the school for continued use to facilitate upgrades. Non-executive members present motioned a petition to show family support for adoption of the JagWagon as an asset of Boosters.

7:00p- Budget Review

1. Boosters has a new Treasurer, Angela Saraceno-Lyman (CPA). She reviewed the accounting register we received from the school at the close of last fiscal year and provided the proposed budget for 2024/2025.
2. Boosters need their own account. Angela identified charges to our booster account that were made in excess of \$500 without known authorization of the board. Merchant and bank fees were also significantly high and unclear. Boosters would like to have its own account to allow for transparency and improved oversight of Boosters funds and to allow for Venmo payment options and potentially re-evaluate the merchant used for bankcard transactions.
3. Financial portions of the Bylaws were reviewed as they pertain to how funds will flow in/out of the boosters account so that all Boosters Funds shall be held until approved by

review of Treasurer and executive board, or put to a vote, if appropriate per the Club bylaws.

7:15- Bylaws Review

1. Review of the Bylaws was completed, members present were encouraged to offer feedback, ideas, suggestions.
2. Motion to hold meetings on the first Wednesday of every month. Motion passed with unanimous vote.
3. Members suggested additional clarification to Bylaws that Treasurer shall approve all check disbursement.
4. Members suggested clarification on how clubs may request funding
5. Edits to the Bylaws may be suggested at any time
6. Bylaws shall be posted to the booster club website

7:30- How to request Booster Support

1. Members present discussed the use of the Booster Fund Request form.
2. It was discussed that clubs may request a capital expenditure through boosters using the form, but a limit on the amount for capital fund requests (>\$1000) should be set for once every X number of years or a determination of amount granted based on the number of requests made in a given year.
3. Motion to limit cap expense requests to a Club vote, with a notice to membership of date vote to be held for requests over \$1000.
4. Motion to require the booster fund request form for all requests outside of student groups who own concessions operations at any given game. (JagWagon shall disburse 35% of Gross Income from each concessions game to the group/club running the Wagon.)
5. Final Booster Support form process will be reviewed and voted in next meeting.

7:45- Voting Activities (President abstains from vote)

1. Fundraising ideas suggested: Wine Bus, Sprinkler Blowouts
2. Wine Bus determined to be a Fall & Spring Event. Sub Committee will be created to work on this effort
3. Sprinkler Blowouts suggested as a fundraiser for Teams (Football? Baseball? Basketball?) Sub Committee will be created to work on this effort.
4. 50-50 Raffle was requested by football team moms to be suspended at the homecoming game in lieu of pig raffle. Member noted that for 50/50 raffle to be successful, it will need to be consistently offered. Member noted that pig raffle will be accepting multiple forms of payment, so if people didn't have enough cash for both on hand there are multiple payment options. Member noted that football team will be selling raffle tickets for 3 weeks straight. Motion for a vote that 50/50 raffle should remain available at all home games to increase patronage and consistency. Vote passed with unanimous support.

Next Booster Meeting will be held October 2nd, 2024 in the MPR or available room at 6:00pm.